

OFFICE OF THE PRINCIPAL
KAPTIPADA DEGREE COLLEGE, NUASAH

Office Order No. 245/23

Date:- 09/09/23

It is for general information of all concerned that the different charges against Lecturer, Clerks & others. This order will be effective from-

SL. NO.	CHARGES	NAME & DESIGNATION	REMARKS
1.	Finance, Account Bursar	Santa Sundar Acharya, Ratikanta Mahanty, Anita Mohanty	
2.	Administrative Bursar,	Nihar Ranjan Bash	<i>Posh</i>
3.	Establishment	Lambodar Barik, N.Satapathy, S.D. Jena	<i>g/om/ lona</i>
4.	Academic Bursar	Bibhu Ranjan Biswal	<i>Dhruv</i>
5.	Examination	Mamata Mahanty, Manchana Mohapatra, Goura ch. Arukha	<i>hby</i>
6.	NAAC	Santa Sundar Acharya, Smitashree Singh	
7.	IQAC	Nibarana Satapathy,	
8.	Admission In charge	Nibarana Satapathy, C.M. Parida	<i>Chaitanya</i>
9.	NSS-Male	Lambodar Barik	<i>lona</i>
10.	NSS-Female	Manchana Mohapatra	<i>hby</i>
11.	Game, DSA	Manchana Mohapatra, Ranjita Biswal, Bhanumati Rout, Rakesh Ku. Pradhan, Manoranjan Das,	<i>hby</i>
12.	Self Defense	Ranjita Biswal	<i>hby</i>
13.	Women's Grievance Cell	Bhanumati Rout, Sushree sangita Mohakud, SmitaShree Singh	<i>S.S.</i>
14.	U.G.C/RTI/EPF	Nihar Ranjan Bash	<i>hby</i>
15.	SAMS In charge	Bibhu Ranjan Biswal	<i>Dhruv</i>
16.	Laboratory & Computer	Rakesh Kumar Pradhan, Gyana ranjan Mishra, Manas Kumar Parida	<i>hby</i>
17.	Purchasing Committee	Lambodar Barik, Nihar Ranjan Bash, Santa Sundar Acharya, Bibhu Ranjan Biswal, Sashidhar Jena	<i>hby</i>
18.	Construction Committee	Lambodar Barik, Santa Sundar Acharya, Sanjay ku. Senapati, Mamata Mahanty, G.C. Arukha, Bibhu Ranjan Biswal, Manoranjan Das & Sashidhar Jena.	<i>hby</i>
19.	Hostel In charge(Boys)	L. Barik (Supdt.), B.R. Biswal(Deputy. Supdt.)	<i>hby</i>
20.	Hostel In charge(Girls)	Namita Behera (Supdt.), B.M Rout(Deputy. Supdt.)	
21.	AISHE Work	Amarendra Pattanayak	

22.	Scholarship	Smitashree Singh	
23.	NAAC Monitoring	S.S. Acharya, M.Mahanty, A.pattanayak, S.S. Singh, N.Behera, Rakesh Kumar Pradhan	uhy
24.	YRC ,Magazine	Chandra Mohan Parida, M.Mahanty	Pr uhy
25.	Cultural	Bibhu Ranjan Biswal, Ranjita Biswal	Pr uhy
26.	Mo College Abhijan	Sanjay ku. Senapati, S.D.Jena	Pr uhy
27.	Campus Discipline	Nihar Ranjan Bash, Santa Sundar Acharya, Ranjita Biswal, Namita Behera	Pr uhy
28.	Anti-Ragging Cell	L.Barik, M.Mahanty,S.S.Acharya, M.Mohapatra, B.R.Biswal, R. Biswal, B.M. Rout, R.K.Mahanty,S.D. Jena, G.C. Arukha	Pr uhy
29.	Meeting Arrangements & Store Keeper Sanitary Equipments	S.D. Jena, G.C. Arukha, S.Mohakud, S.hati	
30.	Scouts & Guide	Sanjay Kumar Senapati	
31.	HRMS	Dr. Mamata Mahanty, S.S. Acharya, L. Barik, S.D. Jena, R.K. Mahanty Manas kumar Parida	Pr uhy
32.	Library Committee	Dr. M.Mahanty, L. Barik, S.S. Acharya, C.M. Parida, S.D. Jena	Pr uhy

Belena
Principal 5/9/23

Kaptipada Degree College, Nuasahi
Principal
Kaptipada Degree College
Nuasahi Mayurbhani